

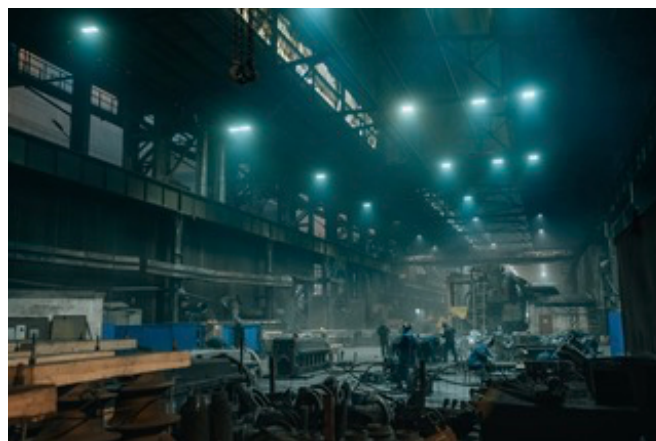


# Safety Tip of the Week

## Keeping It Clean for Safety Reasons

### Housekeeping Rules to Remember:

Did you know that over 2/3 of all accidents involve housekeeping in some way, shape, or form? Approximately 2.5 million disabling injuries happen in the service industry every year with a cost of over 100 billion dollars.



### Housekeeping Rules to Remember:

- Plan your work;
- Clean up after yourself. Pick up your trash and debris and dispose of it properly or place it where it will not pose a hazard to others. Institute a routine cleaning schedule;
- Keep your work area clean throughout the day. This will minimize the amount of time needed to clean a larger mess at the end of the day;
- Dispose of combustibles and flammables properly. If improperly discarded, they will increase the potential for a fire;
- Clean up all oil spills as soon as possible to minimize spreading; and
- Stack materials and supplies in an orderly manner and secure them so they won't topple.

Do you value your health and safety, your work reputation, as well as your future employment? If you do, practice these general housekeeping rules. Good housekeeping is everyone's responsibility. Don't assume that someone else is going to clean up a mess or take the proper precautions.

***CLEAN IS ALWAYS BETTER!***